

Invoice Information/Direct Billing 2018/2019 2018-2019 学年账单信息 / 公司直付

Dear Parent / Guardian,
尊敬的家长们 / 监护人,

Please note that House of Knowledge is able to offer official invoices for tuition and fees to parents and/or companies subsidizing your child's education program. However, kindly be advised that even in the case of direct billing with your employer, you are our contracting partner and as such, you remain solely responsible for on time payment.

如果您孩子的学费是由公司负责支付的，好思之家可以为您的公司准备正式账单，请您提供以下详细信息，以便我们与贵公司直接联系。虽然学费是由公司直付，家长作为合同的当事人，仍然是保证按时支付孩子全额学费的唯一负责人。

Please take care to specify the exact company information, as required by your financial department.

请根据贵方财务部门的要求提供准确信息。

Company Name 公司名称	
Person responsible 联系人	
Address 地址	
Telephone 电话	
E-mail 电子邮件	

Date
日期：_____

Signature
签字：_____